

30 August 1974

MEMORANDUM FOR: Acting Deputy Director for Administration  
SUBJECT : Weekly Report of Significant Activities  
REFERENCE : DD/M&S Administrative Instruction No. 73-4,  
dated 11 April 1974

As requested, following is a report of significant activities for this office for the preceding week.

1. Deputy Director of Medical Services spoke 28 August at the Survey of Administrative Services Course at the Chamber of Commerce Building.

2. Chief, Selection Processing Division met on 26 August with Chief, Staff Personnel Division, Office of Personnel and with the Coordinator for Selective Placement of the Handicapped, in further implementation of the Agency's Affirmative Action Program for the Handicapped, specifically in connection with the hiring of the handicapped.

25X1A 3. [REDACTED] of the Assessment Branch, Psychological Services Staff attended a course 27-29 August at the George Washington University School of Engineering on Engineering Measurements of Man-Machine Performance. The course is designed for behavioral scientists and includes measurements of human performance from an engineering standpoint.

25X1A 4. [REDACTED] of PSS are attending a Workshop on Attitude Survey Methods conducted concurrently with the annual meetings of the American Psychological Association, 30 August - 3 September in New Orleans. [REDACTED] of PSS are also attending these APA meetings.

CL BY: 011950

CONFIDENTIAL

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(Confidential)

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5. [REDACTED] of the Selection Processing Division returned this week from a three-week TDY at [REDACTED] where he provided medical coverage during the absence (annual leave) of the regularly assigned medical technician.

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SIGNED

[REDACTED]  
b~JOHN R. TIETJEN, M.D.  
Director of Medical Services

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OMS/Ex0 [REDACTED] :ned

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